

FRIO COUNTY COMMISSIONERS COURT MINUTES FOR
Special Meeting May 10, 2021

On the 10th day of May, 2021, at 03:00 PM., the Commissioners Court of Frio County met in a special meeting with the following members either absent or present, to-wit: Arnulfo C. Luna, Frio County Judge was present; Joe Vela, Commissioner Pct 1 present; Richard "Dicki" Graf, Commissioner Pct 2 absent; Raul Carrizales , Commissioner Pct 3 present; Jose Asuncion, Commissioner Pct 4 present; Joseph A. Sindon, Legal Counsel for Frio County Commissioners Court present; and Aaron Ibarra, Frio County Clerk present when the following meeting was held, to-wit:

I. Invocation and Pledge of Allegiance

II. Adopt Agenda

III. Old Business

PRESENTATION

ACTION AGENDA ITEMS

IV. General Discussion

Mary Perez -- Go out for bids on medical insurance

V. Citizens To Be Heard

None

VI. New Business

None

PRESENTATION

(1) Ronald Rocha, Attorney at Law, Linebarger Goggan Blair & Sampson, LLP, requests:

Update on the delinquent fines and collection services by Linebarger Goggan Blair & Sampson LLP.

Presentation Heard

(2) Paul Zaldivar, Benefits Specialist, National Family Care San Antonio, requests:

Presentation regarding affordable health benefits and 125 Cafeteria Plan offered by National Family Care San Antonio.

Done- No Action

ACTION AGENDA ITEMS

- (1) Hon. Crystal Marquez, Frio County Auditor, requests:

Consider/take action to approve the structural upgrades to the Women, Infants, and Children (WIC) Office in Pearsall to extend office space and upgrade existing parking lot. IPE funds for the project have been allotted by Health and Human Services Commission (HHSC) in amendment HHS000803700001 for the amount \$83,000.00.

Motion: Jose Asuncion
Second: Richard Graf
Motion Passed

- (2) Hon. Aaron Ibarra, Frio County Clerk, requests:

2.1 Review Frio County Commissioners Court minutes for March 29, 2021, April 12, and April 26, 2021.

2.2 Consider/take action on approving Frio County Commissioners Court minutes for March 29, 2021, April 12, and April 26, 2021.

Motion: Raul Carrizales
Second: Richard Graf
Motion Passed

- (3) Hon. Pete J. Martinez, Frio County Treasurer, request

3.1 Consider/take action on opening bid proposals for depository contract for Frio County.

3.2 Consider/take action on accepting a deposit bid for Frio County beginning June 1, 2021 ending on May 31, 2023.

Motion: Raul Carrizales
Second: Richard Graf
Motion Passed

- (4) Bobby Deike, Executive Director, Community Council of South Texas, Inc., requests:

Consider/take action on proclaiming May 2021 to be recognized as Community Action Month and sign proclamation stating same.

Motion: Richard Graf
Second: Jose Asuncion
Motion Passed

- (5) Hon. Crystal Marquez, Frio County Auditor, requests:

5.1 Consider/take action on entering into a Purchase Agreement between Frio County and Holt for the purchase of a 2021 Caterpillar CW 16, purchased through Buyboard.

5.2 If the above agreement is approved, consider/take action on signing a resolution authorizing Frio County Judge Arnulfo C. Luna to sign and enter into same on behalf of Frio County, Texas.

Motion: Richard Graf
 Second: Raul Carrizales
 Motion Passed

(6) Patrick Hurley, Hurley Funeral Home, requests:

Discussion and consider/take action on pricing changes for transportation of deceased at the request of Frio County.

No Action

(7) Hon. Crystal Marquez, Frio County Auditor, requests:

Discuss and/or take appropriate action to certify the revenue received, \$8,000 under the General Fund (fund 100) and add the following line items to the 2020-2021 Budget to receipt the funds and allow expenses:

Account #: **100-40000.5369** TBHF-Court Records Preservation Grant
 Account Name: Revenues
 Account #: **100-58612.5419** TBHF-Court Records Preservation Grant Exp.
 Account Name: Special Projects

Motion: Richard Graf
 Second: Raul Carrizales
 Motion Passed

(8) Hon. Crystal Marquez, Frio County Auditor, requests:

8.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

<u>ORDER OF BUDGET AMENDMENT</u>						
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year						
October 1, 2020 - September 30, 2021.						
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET	
100 - GENERAL FUND						
100 - General Fund - Revenues	100 - 40000.5369	TBHF-Court Records Preservation Grant	0.00	8,000.00	8,000.00	
100 - Special Projects	100 - 58612.5419	TBHF-Court Records Preservation Grant Expense	0.00	8,000.00	8,000.00	
<small>This entry is to record grant funds from TBHF Court Recs. Preservation Grant, to the General Fund Rev. Budget, & record the funds to be expensed from the Special Project Budget for Frio Co. Historical Court Dr</small>						

8.2 If the amendment is approved, consider/take action on signing order stating same.

Motion: Raul Carrizales
 Second: Jose Asuncion
 Motion Passed

(9) Hon. Crystal Marquez, Frio County Auditor, requests:

9.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

<u>ORDER OF BUDGET AMENDMENT</u>					
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2020 - September 30, 2021.					
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - Commissioner's Court	100 - 52001.5510	Contingencies	243,305.68	(150,000.00)	93,305.68
100 - Building Maintenance	100 - 56006.5605	Building Improvements	1,525,000.00	150,000.00	1,675,000.00
This entry is to record approved line item adjustments by commissioners' court on 4/26/2021 for jail projects at the Sheriff's Office.					

9.2 If the amendment is approved, consider/take action on signing order stating same.

Motion: Richard Graf
Second: Jose Asuncion
Motion Passed

(10) Hon. Crystal Marquez, Frio County Auditor, requests:

10.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

<u>ORDER OF BUDGET AMENDMENT</u>					
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2020 - September 30, 2021.					
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - Sheriff	100 - 57207.5105	Salaries - Deputies / Deputy #8	45,998.00	(1,088.00)	44,910.00
100 - Sheriff	100 - 57207.5105	Salaries - Deputies / Deputy #11	42,431.00	(3,999.56)	38,431.44
100 - Sheriff	100 - 57207.5105	Salaries - Deputies / Deputy #15	40,587.20	(2,155.76)	38,431.44
100 - Commissioner's Court	100 - 52001.5510	Contingencies	93,305.68	7,243.32	100,549.00
This entry is to record reduced salary expenses to Paygrade minimum in the Deputy Salaries line item in the Sheriff's Office Budget.					

10.2 If the amendment is approved, consider/take action on signing order stating same.

(11) Hon. Crystal Marquez, Frio County Auditor, requests:

11.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - Courthouse Security	100 - 56206.5362	Building & Structures	25,000.00	(5,000.00)	20,000.00
100 - Sheriff	100 - 57207.5231	Prisoner Medical	150,000.00	(5,000.00)	145,000.00
100 - Sheriff	100 - 57207.5310	Batteries, Tires, & Tubes	20,000.00	(5,000.00)	15,000.00
100 - Sheriff	100 - 57207.5301	Motor Vehicle Repairs	60,000.00	15,000.00	75,000.00

This entry is to record transfer of funds from expense line items to cover the possible overage in the Motor Vehicle Repairs line item in the Sheriff's Budget.

11.2 If the amendment is approved, consider/take action on signing order stating same.

Motion: Richard Graf
Second: Raul Carrizales
Motion Passed

(12) Hon. Crystal Marquez, Frio County Auditor, requests:

12.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - General Fund - Revenues	100 - 40000.4865	Miscellaneous Revenue	71,100.00	2,339.87	73,439.87
100 - Elections	100 - 54504.5119	Salaries - Part Time	10,000.00	1,971.24	11,971.24
100 - Elections	100 - 54504.5131	Payroll Taxes	8,564.71	150.80	8,715.51
100 - Elections	100 - 54504.5151	Co. Retirement Contribution	8,252.22	187.07	8,439.29
100 - Elections	100 - 54504.5156	Co. Retirement Supplement	339.13	7.69	346.82
100 - Elections	100 - 54504.5161	Workers Comp Insurance	436.63	7.69	444.32
100 - Elections	100 - 54504.5171	Unemployment	873.23	15.38	888.61

This entry is to record Chapter 19 Reimbursement from The Secretary of the State, to the General Fund Rev. Budget, & record the funds to be expensed from the Elections

12.2 If the amendment is approved, consider/take action on signing order stating same.

Motion: Richard Graf
Second: Jose Asuncion
Motion Passed

(13) Hon. Crystal Marquez, Frio County Auditor, requests:

13.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - General Fund - Revenues	100 - 40000.4865	Miscellaneous Revenue	73,439.87	2,000.00	75,439.87
100 - Constable Pct # 2	100 - 57102.5292	Miscellaneous Supplies	460.00	2,000.00	2,460.00
<small>This entry is to record donated and raised funds collected by FCEC, to the General Fund Rev. Budget, & record the funds to be expensed from Constable Pct 2's budget, for future county event</small>					

13.2 If the amendment is approved, consider/take action on signing order stating same.

Motion: Richard Graf
Second: Jose Asuncion
Motion Passed

(14) Hon. Ofilia M. Trevino, Frio County District Clerk, requests:

Consider/take action on waiving the probationary period for being able to access Blue Cross Blue Shield of Texas Insurance Benefits for new employee Clerk I Lupe M. Esquivel.

Motion: Raul Carrizales
Second: Jose Asuncion
Motion Passed

(15) Hon. Arnulfo C. Luna, Frio County Judge, requests:

Consider/take action on signing an Order rescinding the previous Order of the Frio County Commissioners Court Prohibiting or Restricting Outdoor Burning in the Unincorporated Areas of Frio County, Texas from April 28, 2021 to July 28, 2021, as circumstances are no longer present in all or part of the unincorporated areas of the county that create a public safety hazard that would be exacerbated by outdoor burning.

Motion: Richard Graf
Second: Raul Carrizales
Motion Passed

(15) Frio County Commissioners Court, requests:

Receive in person from the following county officials the following reports as mandated by law:

- 15.1 Presentation by Frio County Treasurer of detailed report as mandated by Section 114.026, Local Government ("Code") (this report is to be presented at each **regular term of commissioners court**).
- 15.2 Frio County Treasurer to exhibit the books and accounts of that office for the inspection of the commissioners court (**to be done at each regular term of commissioners court**).

15.3 Consider/take action on authorizing the execution by Frio County Commissioners Court (the Judge and each commissioner) of an affidavit stating the requirements of the treasurer's report have been met as mandated by section 114.026 of the Code.

15.4 Consider/take action on execution of an order of the commissioners court approving the county treasurer's report and order their publication in the Frio-Nueces Current as mandated by Section 114.026 of the Code or publication on the county's website.

(16) Hon. Arnulfo C. Luna, Frio County Judge, requests:

16.1 Consider/take action on Frio County to institute a restricted firework ("skyrockets with sticks" or missiles with fins) ban in the unincorporated areas of Frio County, Texas for the July 4th Fireworks.

16.2 Consider/take action if the commissioners court determines to institute the ban, then determine whether to designate any safe areas in the unincorporated areas of Frio County where aerial fireworks may take place under proper supervision.

16.3 Based upon the prior actions take, consider/take action on signing an order to institute a restricted firework ("skyrockets with sticks" or missiles with fins) ban in the unincorporated areas of Frio County, Texas for the July 4th Fireworks.

Motion: Raul Carrizales

Second: Richard Graf

Motion Carried

(17) Hon. Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

Discuss and act on setting a date and time for a Road & Bridge workshop to discuss project deadlines.

May 20, 2021 at 10 AM

(18) Crystal Terrazas, requests:

Consider/take action on assisting in paying for my father's funeral.

No Action

(19) Roxana Garcia, P.E., Frio County Engineer, requests:

Discussion of the records management retention. After completion of 2,130 items reviewed which consist of 1,938 boxes and 192 ledgers, there is a total of 1,695 boxes and ledgers eligible for destruction upon approval of each record management officer.

No Action

(20) Roxana Garcia, P.E., Frio County Engineer, requests:

Discussion of surplus and salvage property as defined in the Texas Local Government Code, Title 8.B, Chapter 263.D. The discussion will include clarification on the handling/disposal of waste.

No Action

(21) Hon. Mike Morse, Frio County Sheriff, requests:

- 21.1 Consider/take action on entering into a Commercial Proposal and Sales Agreement between Frio County and ADT for the purchase of a fire alarm control panel and monitoring.
- 21.2 If the above agreement is approved, consider/take action on signing a resolution authorizing Frio County Judge Arnulfo C. Luna to sign and enter into same on behalf of Frio County, Texas.

Motion: Raul Carrizales
Second: Richard Graf
Motion Carried

(22) Hon. Mike Morse, Frio County Sheriff, requests:

Approve the Sheriff's department to pay a K-9 deputy position (Bryan Jackson) 42,000 out of the 50,000 jail administrator's position line item that is currently unused.

Motion: Richard Graf
Second: Raul Carrizales
Motion Carried

(23) Hon. Arnulfo C. Luna, Frio County Judge, requests:

Consider/take action on approving an Order rescinding the Frio County Commissioners Court Order approved March 23, 2020 approving the rules and guidelines governing the management of the COVID-19 outbreak and the leave policies enacted therein.
Admin Pay, Masks, Social, Probationary Period

Motion: Jose Asuncion
Second: Raul Carrizales
Motion Carried

(24) Frio County Commissioners Court, requests:

Receive in person from the following county officials the following reports as mandated by law:

- 24.1 Presentation by Frio County Treasurer of detailed report as mandated by Section 114.026, Local Government ("Code") (this report is to be presented at each **regular term of commissioners court**).
- 24.2 Frio County Treasurer to exhibit the books and accounts of that office for the inspection of the commissioners court (**to be done at each regular term of commissioners court**).
- 24.3 Consider/take action on authorizing the execution by Frio County Commissioners Court (the Judge and each commissioner) of an affidavit stating the requirements of the treasurer's report have been met as mandated by section 114.026 of the Code.

24.4 Consider/take action on execution of an order of the commissioners court approving the county treasurer's report and order their publication in the Frio-Nueces Current as mandated by Section 114.026 of the Code or publication on the county's website.

Motion: Richard Graf
Second: Raul Carrizales
Motion Carried

(25) Frio County Commissioners Court requests:

Presentation, pursuant to Section 114.044 of the Local Government Code, by:

1. Frio County District Clerk;
2. Frio County Clerk
3. Frio County Treasurer
4. Frio County Attorney
5. Frio County Judge
6. Frio County Sheriff
7. Frio County Auditor
8. Frio County Justice of the Peace
9. Frio County Constables

(who collects or handles any money for the use of the county) of all fines imposed, judgments rendered and collected, and all jury fees collected by the respected courts in favor of or for the use of the county and at that time when the reports are presented to present receipts vouchers that show disposition of the money, fines or judgments.

After examination by the commissioners court as to the correctness of the reports, consider/action on directing the county clerk to enter information in county finance records as mandated by Section 114.044 of the Code.

Motion: Richard Graf
Second: Raul Carrizales
Motion Carried

(26) Documents (resolutions, orders, contracts, etc.) to be signed.
Documents revised

(27) Allow bills payable
Motion: Raul Carrizales
Second: Richard Graf
Judge Abstained
Motion Carried

(28) Adjourn
Motion: Raul Carrizales
Second: Jose Asuncion
Motion Carried

Dated this the ____ of _____, 2021.

Hon. Arnulfo C. Luna
Frio County Judge

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above-named Commissioners' Court, is a true and correct copy of said Notice on the bulletin board at the Courthouse door of Frio County, Texas at a place readily accessible to the general public at all times on the **7th** day of **May, 2021** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the ____ of _____, 2021.

COUNTY CLERK, FRIO COUNTY, TEXAS

BY _____